

**Public Services Reform (Scotland) Act
Disclosure of Information**

Payee	Description	Annual Expenditure 1 July 2017 to 30 June 2018
Public Relations		
Allander	Printing posters and literature	£1,274
Emma Quinn	Annual Report design and artwork	£1,200
Gareth Easton	Board Photography	£590
Emma Quinn	Design MSP Guide	£480
Plain English	Making a complaint edit leaflet	£426
Flock Design & Advertising	Twitter banner & email footer	£252
Emma Quinn	Comp forms	£240
McSquared	Compliments and business cards	£152
Chris Dunn	Student actor in mediation video	£57
	Total	£4,671
Overseas Travel		
		NIL
Hospitality and Entertainment		
QMU Catering		
	Share of catering for an event	£371
External Consultancy		
Aspen People	Recruitment of Directors	£20,674
Magenta	HR Advice	£12,669
Audit Scotland	External Audit Fees	£12,111
Scott Moncrieff	Internal Audit and ICT Consultancy Services	£10,598
Gecko Agency	Website design	£9,230
Hudson recruitment	Recruitment Fee of CI	£6,729
100% Effective	Business Consultancy	£5,220
Janet Paraskeva	Management consultancy work	£4,242
Site Improve	Website work	£4,194
CEC	Actuary reports	£4,008
Eden Scott	Recruitment Fee for CSO	£3,573
Grant McGregor	Cyber essentials assessment	£1,074
Work Wellbeing	Wellbeing Consultants	£875
Spence & Partners	LPF Pension Advice	£219
	Total	£49,963
Suppliers paid in excess of £25,000		
Threadneedle Property Unit Trust	Rent and Service Charges (paid quarterly)	£249,953
Anderson Strathern	Various Expert Advice	£111,791
NVT Group	IT Equipment and Support & telephone	£77,075
Brodies	Various Expert Advice	£49,747
CAS	Case Management System Support & Upgrade	£67,674
Harper Macleod LLP	Various Expert Advice	£40,726
City of Edinburgh Council	Business Rates (paid monthly)	£55,651
Brightwire	Website	£28,755
	Total	£681,372